



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

October 16, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

21 October 16, 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

AWARD OF CONTRACTS FOR AS-NEEDED VEHICLE AND EQUIPMENT REPAIR AND TOWING SERVICES PROGRAM (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

This action is to award 18 additional contracts for an existing As-Needed Vehicle and Equipment Repair and Towing Services Program.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is categorically exempt from the provisions of the California Environmental Quality Act.
2. Award 18 additional contracts for the As-Needed Vehicle and Equipment Repair and Towing Services Program with no change in the program funding. These contracts will commence upon the Board's approval and will be effective through December 31, 2012, with two remaining one-year renewal options.
3. Authorize the Director of Public Works or her designee to execute these contracts; to execute and award future contracts to additional vehicle and equipment repair and towing contractors that meet all requirements described in the Request for Statement of Qualifications for a term not to exceed a total contract period commencing on execution by both parties with an optional renewal on January 1 of the next calendar year and the final option year commencing on January 1, 2014, ending on December 31, 2014; to renew the contracts for each additional renewal option if, in the opinion of the Director of Public Works or her designee, the contractors have successfully performed during the previous contract period and the services are still required; to approve and execute amendments to

incorporate necessary changes within the scope of work; to increase the annual program sum up to an additional 10 percent of the annual sum for unforeseen, additional work within the scope of the contract; and to suspend work if, in the opinion of the Director of Public Works or her designee, it is in the best interest of the County of Los Angeles to do so.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to award 18 additional contracts to an existing As-Needed Vehicle and Equipment Repair and Towing Services Program (Program) to maintain the Department of Public Works (Public Works) vehicles and equipment at the Alhambra Headquarters and at the following field facilities: Altadena, Baldwin Park, Central Los Angeles (Lincoln Heights), Hollydale, Palmdale, and Westchester supplementing the work of County forces during peak periods. Awarding these contracts will allow Public Works to ensure timely responses to workload requirements. Public Works has contracted for these services since 1988.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). The contractors who have the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

No new funding is being requested for the existing Program. The existing Program has been approved by the Board for an annual maximum aggregate sum of \$5 million plus 10 percent for unforeseen, additional work within the scope of the Program and a potential maximum aggregate Program sum of \$25 million. This amount is based on Public Works' estimated annual utilization of the contractors' services.

Financing for these services is included in various Public Works Fiscal Year 2012-13 Fund Budgets. Funds to finance future years and the 10 percent additional financing for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contracts will commence upon the Board's approval. These contracts will expire on December 31, 2012, with two remaining one-year renewal options. On December 16, 2009, Agenda Item 50, the Board awarded 86 contracts through the Request for Statement of Qualifications (RFSQ) process for a maximum potential contract term of five years with an annual maximum aggregate sum of \$5 million and a potential maximum sum of \$25 million for the Program. On June 15, 2010, Agenda Item 45, the Board awarded 23 additional contracts for the Program.

It is requested that the Board delegate to the Director of Public Works (Director) or her designee the authority to execute the individual contracts with each contractor in a form substantially similar to the one previously approved by County Counsel. Public Works will leave the RFSQ process open to continue to receive statements of qualifications and pricing from additional qualified vendors. With

the Board's delegated authority, the Director or her designee will enter into and execute future additional contracts on an as-needed basis depending on the needs of the County with vendors who meet the RFSQ requirements.

The contracts will be in the form substantially similar to the one previously reviewed and approved by County Counsel. The recommended contracts with these contractors were solicited on an open-competitive basis and are in accordance with applicable and Federal, State, and County requirements. The recommended contractors and their locations are listed in Enclosure A. The contractors are in compliance with the requirements of the Chief Executive Officer and the Board.

The award of these contracts will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. These contracts contain terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to: the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the proposers' minority participation is on file with Public Works. The contractors were selected upon final analysis and consideration without regard to race, creed, gender, or color.

Proof of the required Comprehensive General and Automobile Liability insurance policies, naming the County as additional insured, and evidence of Workers' Compensation insurance will be obtained from the contractors before any work is assigned.

Pursuant to the applicable memorandum of understanding, the RFSQ for these contracted services was submitted on April 5, 2012, to the appropriate union for review. The union has not asked to meet with Public Works regarding this solicitation.

Public Works has evaluated and determined that the Living Wage Program (Los Angeles County Code, Chapter 2.201) does not apply to these recommended contracts, which are for services required on an as-needed and intermittent basis; hence, these contracts are not Proposition A contracts (Los Angeles County Code, Chapter 2.121).

ENVIRONMENTAL DOCUMENTATION

These services are categorically exempt from the provisions of the California Environmental Quality Act (CEQA). These services are within a class of projects that has been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of CEQA.

CONTRACTING PROCESS

On April 5, 2012, Public Works solicited proposals from 507 independent contractors and community business enterprises to accomplish this work. Also, a notice of the RFSQ was placed on the County's "Doing Business With Us" website (Enclosure B), and an advertisement was placed in the Los Angeles Times.

On May 31, 2012, Public Works received 18 Statements of Qualifications. The statements were first reviewed to ensure they met the mandatory requirements outlined in the RFSQ. In accordance with the award criteria outlined in the RFSQ, Public Works is recommending that all of the 18 contractors listed be offered the opportunity to enter into a contract with the County for their specialized services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of these contracts will not result in the displacement of any County employees as these services are presently contracted with the private sector.

CONCLUSION

Please return an adopted copy of this letter to the Department of Public Works, Administrative Services Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:GZ:cg

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office

**LIST OF CONTRACTORS TO BE AWARDED
AS-NEEDED VEHICLE AND EQUIPMENT REPAIR AND
TOWING SERVICES PROGRAM**

1. AFFORDABLE TIRE, INC.
924 EAST AVENUE Q-6
PALMDALE, CA 93550
2. AMERICAN COMPRESSOR CO., INC.
10144 FREEMAN AVENUE
SANTA FE SPRINGS, CA 90670
3. ATCO TRASMISSION, INC
5452 LAUREL CANYON BOULEVARD
VALLEY VILLAGE, CA 91607
4. CERTIFIED CRANE SERVICES, INC.
20475 YELLOWBRICK ROAD, SUITE 3D
WALNUT, CA 91789
5. CORNERSTONE FLEET SERVICES, INC.
612 SAN LUIS REY ROAD
ARCADIA, CA 91007
6. ANGEL FLORES, d.b.a. ROAD RUNNER SPECIALTY TOWING & TRANSPORT
7844 CHATFIELD AVENUE
WHITTIER, CA 90606
7. CRAFTCO, INC.
14142 WHITTRAM AVENUE
FONTANA, CA 92335
8. DOWNEY AUTO WHOLESALE, LLC
7255 EAST FIRESTONE AVENUE
DOWNEY, CA 90241
9. EQUIPMENT PRO
15333 MINNESOTA AVENUE
PARAMOUNT, CA 90723
10. FORD OF MONTEBELLO
2747 VIA CAMPO ROAD
MONTEBELLO, CA 90640

11. GLASS DOCTOR OF MONTEBELLO
100 WEST BEVERLY BOULEVARD
MONTEBELLO, CA 90640
12. L.A. PRESSURE SUPPLY, LLC, d.b.a. KREIGER SALES
7911 TELEGRAPH ROAD
PICO RIVERA, CA 90660
13. MR. G'S CUSTOM UPHOLSTERY
900 SOUTH VAIL AVENUE
MONTEBELLO, CA 90640
14. PREMIER AUTO BODY
403 MONTEREY PASS ROAD
MONTEREY PARK, CA 91754
15. REFRESHED FLEET INC.
6356 VAN NUYS BOULEVARD, SUITE 213
VAN NUYS, CA 91401
16. SOUTHERN CALIFORNIA FLEET SERVICES, INC.
2855 SAMPSON AVENUE
CORONA, CA 92879
17. THOGMORTON'S FRAME CLINIC
2414 CONNOR AVENUE
COMMERCE, CA 90040
18. VALCO TRANSMISSION, LTD
7826 PEARBLOSSOM HIGHWAY
LITTLE ROCK, CA 93543

Award information has not been added at this time.

Bid Information

Bid Number : PW-ASD855

Bid Title : REQUEST FOR STATEMENT OF QUALIFICATIONS FOR AS-NEEDED VEHICLE AND EQUIPMENT REPAIR AND TOWING SERVICES PROGRAM (2009-AN013B) – BATCH NO. 3

Bid Type : Service

Department : Public Works

Commodity : MAINTENANCE - GENERAL, VEHICLE (NOT OTHERWISE CLASSIFIED), TO INCLUDE OIL CHANGES, LUBRICATION, GUARANTEED MAINTENANCE PROGRAMS, ETC.

Open Date : 4/5/2012

Closing Date : 5/31/2012 5:30 PM

Notice of Intent to Award : [View Detail](#)

Bid Amount : \$ 5,000,000

Bid Download : Not Available

Bid Description : PLEASE TAKE NOTICE that Public Works requests statement of qualifications for providing various services under the As-Needed Vehicle and Equipment Repair and Towing Services Program (2009-AN013B). The total aggregate contract amount of these services is estimated to be \$5 million. The Request for Statement of Qualifications (RFSQ) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed at <http://dpw.lacounty.gov/asd/contracts> or may be requested from Mr. Andres Campaz at (626) 458 4072, acampaz@dpw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.

PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL ADDENDA AND INFORMATIONAL UPDATES WILL BE POSTED AT <http://dpw.lacounty.gov/asd/contracts>.

IF YOUR COMPANY CURRENTLY HAS AN ACTIVE CONTRACT FOR THIS VEHICLE AND EQUIPMENT REPAIR AND TOWING SERVICES PROGRAM, YOU NEED NOT APPLY AS YOUR EXISTING CONTRACT IS NOT BEING TERMINATED AS A RESULT OF THIS SOLICITATION.

Public Works will offer one-on-one assistance with completing the Statement of Qualifications forms. Assistance will be offered at Public Works Headquarters, 900 South Fremont Avenue, Alhambra, California 91803. Please contact Mr. Campaz via e-mail at acampaz@dpw.lacounty.gov to schedule an appointment. The appointments will be held on the following days and times:

Monday, April 16, 2012, through Thursday, April 19, 2012, from 8 a.m. to 12 p.m.

Minimum Requirement(s): Proposers must meet all minimum requirements set forth in the RFSQ document including, but not limited to, one year of experience providing the type of service requested, completion of all of the required forms, including the completed and signed Form PW-16, Proposer's Insurance Compliance Affirmation.

The deadline to submit proposals is Thursday, April 26, 2012, at 5:30 p.m.
Please direct your questions to Mr. Campaz at the number listed on the previous page.

Contact Name : Andres Campaz

Contact Phone# : (626) 458-4072

Contact Email : acampaz@dpw.lacounty.gov

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